

Curtin University Greens (WA) Club



2022 Annual General Meeting

The purpose of the AGM is to:

- Democratically elect 2023 office bearers in-line with our last Guild-approved constitution with nominations for office bearer roles open to all Ordinary members,
- Provide a report on the year to the club's members . This shall be prepared by the outgoing office bearers and reported within this meeting for:
 - members in the meeting or,
 - within the minutes which will be accessible to all members post-meeting.
- Successful renewal of the club with the Student Guild for the incoming year.
- Any proposals to change the club constitution.
- Other business as per agenda item submissions.

When 17-11-2022 at 10:00 PM

Location: Room 106D (The Retreat), Curtin Uni Bentley Campus, Room 106D (The Retreat), Curtin Uni Bentley Campus

Chairperson River Clarke

Minutes

1. Attendance, Acknowledgement of Country & Open Meeting

Formatted minutes available here (content is the same):

https://docs.google.com/document/d/1L9n6D294Frnj0dWlbyoqdSQToDlBwr8lpa8u_7vTLKk/edit?usp=sharing

[Curtin_Uni_Greens_AGM_Attendees.pdf](#)

2. Disclosure of any potential or perceived conflicts of interest

Decision

Luke Panizza - works for the guild and therefore will not be voting at all.

3. Minutes of the 2021 End of Year meeting

As the Club was less than 12 months old, the 2021 End of Year meeting was not a full AGM.

Minutes available here:

<https://docs.google.com/document/d/19gNbFwGUdyQsahKNMLkgLghaoCIPbhynhhc9UBfB80I/edit?usp=sharing>

4. Reports from the outgoing committee

Presidents report - River Clarke

This year saw us do more in-person events on campus, which was exciting! We had great engagement at both Semester One and Semester Two O-Day, as well as attending the Curtin Undergrad Day and Barefoot Lunch run by the Uni.

Unfortunately, we were unable to organise an event the committee had really been looking forward to; a Politics in the Tav event with some of our Greens MPs. We look forward to engaging more with our MPs next year to help bridge the gap between young people and politics.

In Semester Two, we organised a sundowner to bring everyone together and enjoy some Tav pizza. And later in the semester we hit the highlight of the year with not our biggest event but definitely our cutest, when we hosted Free the Hounds on campus to help them get signatures for their petition to end greyhound racing in WA. Free the Hounds were incredibly appreciative of our support and of the support they received from students across Curtin. They haven't been successful in their campaign yet, so watch this space for more action next year!

Secretary's report - Adam Abdul Razak

At the end of 2022, we have 59 active memberships. A decision by the committee to streamline membership processes earlier in the year means every membership since the club formed in mid-2021 lasts until the end of this year. This means everyone needs to make sure they pay for a new membership at the start of next year!

We gained 26 members in 2022.

Treasurers report & presentation of a financial statement - Haley Workman

The financial statement is available as a PDF here and will also be attached when the minutes are sent out.

Net Cash Position:

2022: \$564.00 ~ \$559 in bank account, \$5 in money float

2021: \$123.60

Income:

2022: \$440.40 ~ \$143.40 gained from membership signups, \$300.00 gained from guild grants

2021: \$195.00 ~ \$190.00 gained from membership signups, \$5.00 gained from event entry payments

Expenses:

2022: \$3.00 ~ \$3.00 on bank statement fees

2021: \$71.40 ~ \$68.70 spent on events, \$2.70 spent on banking fees

Comments:

- Issues around students who gave a membership voucher, but didn't give details, or who then dropped out

- In the future, should ensure that students have been signed up and have a student ID matching their voucher before hand off to the guild.

Decision

5. Proposed changes to the constitution

~Justification and Background~

When the Club was formed, the founding members wanted to include a Wellbeing Officer role on the committee and made it mandatory to be filled. We have since found that there isn't adequate need for this role to justify it being mandatory in our constitution. If a Wellbeing Officer isn't appointed and a need for this arises that can't be addressed by the committee, the Curtin Student Guild can provide support as necessary.

Old constitution (before changes made) is attached as "2021 CUGWAC Constitution". New constitution (changes included - not yet Guild approved) is attached as "2022 CUGWAC Constitution".

~Proposed Changes~

To make the Wellbeing Officer role optionally filled at the AGM.

Change 7.2., removing "and Wellbeing Officer" from (e) and making it a separate point, (f), with provision for it to be optional:

7.2 Annual General Meeting

The Society shall hold an Annual General Meeting in September, October or November (unless otherwise approved by the Guild Council) at which the following shall occur:

- (a) the confirmation of the minutes of the previous General Meeting;
- (b) the Convener's report;
- (c) the Treasurer's report and statement of account for the preceding financial year;
- (d) the Secretary's report;
- (e) the election of the Office Bearers for the next year;
- (f) the election of a Wellbeing Officer for the next year, if there is a nomination and if it is decided at the meeting to appoint one; and
- (g) general business of the Society

Remove 8.3. (a)(v), which previously listed “the Wellbeing Officer” as a minimum role in the Committee:

8.3 Appointment of Committee

(a) The Committee will consist of the following minimum roles and Officers:

(i) the President;

(ii) the Vice-President;

(iii) the Treasurer; and

(iv) the Secretary.

 [2022_CUGWAC_Constitution.pdf](#)

 [2021_CUGWAC_Constitution.pdf](#)

Decision

Approved by consensus decision.

6. Elections of the 2023 Committee

Decision

Luke Panizza appointed Returning Officer by consensus.

- President

- Nominations: River Clarke

- Appointed unopposed

- Vice-President

- Nominations: Nat Tang

- Appointed unopposed

- Secretary

- Nominations: Adam Abdul Razak

- Appointed unopposed - provisional until another candidate nominates, by Adam's request.

- Treasurer

- Nominations: Haley Workman

- Appointed unopposed

- Well-being Officer

- Nominations: None, position left vacant as per changes to the constitution.

7. Bank Signatories 2023

2022 Bank Signatories: Haley Workman and River Clarke

Decision

2023 signatories will remain Haley Worman and River Clarke.

8. Any Other Business

Nil.

9. Organise the Committee Handover

Not required; no new Office Bearers.

10. Close Meeting

The meeting has concluded at **2:30pm**

*End of minutes.
Summary of matters arising are tabled on the following page.*

Minutes of 2022 Annual General Meeting on 17-11-2022

Summary of Matters Arising

Decisions

Item Decision

2. Luke Panizza - works for the guild and therefore will not be voting at all.

4.

5. Approved by consensus decision.

6. Luke Panizza appointed Returning Officer by consensus.

- President
 - Nominations: River Clarke
 - Appointed unopposed
- Vice-President
 - Nominations: Nat Tang
 - Appointed unopposed
- Secretary
 - Nominations: Adam Abdul Razak
 - Appointed unopposed - provisional until another candidate nominates, by Adam's request.
- Treasurer
 - Nominations: Haley Workman
 - Appointed unopposed
- Well-being Officer
 - Nominations: None, position left vacant as per changes to the constitution.

7. 2023 signatories will remain Haley Worman and River Clarke.

Summary of Attachments

Attachments

Item File Name

1. [Curtin_Uni_Greens_AGM_Attendees.pdf](#)
5. [2022_CUGWAC_Constitution.pdf](#)
[2021_CUGWAC_Constitution.pdf](#)

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [2022 Annual General Meeting](#)